

MINUTE

20 APRIL 2017

**Draft minute of meeting of Kilbraur Windfarm Community Benefit Trust
held on Thursday, 20 April 2017
at The Golspie Heritage Centre, Golspie at 7.30pm**

PRESENT Campbell Port (Chair - part), Ronnie Sim (Treasurer/Vice-chair), Iain Miller, Jonathan Hedges (chair – part), Bob Meeres, Bill Honeyman, Linda Robichaud (Secretary)

APOLOGIES Hannah Brown (Falck Renewables), Erin Hunter (Falck Renewables), Cllr Jim McGillivray, Cllr Deirdre Mackay

OBSERVERS

ITEM		ACTION
1.0	WELCOME AND APOLOGIES	
	Campbell Port welcomed everyone to the meeting.	
	Apologies had been received from Hannah Brown (Falck Renewables), Erin Hunter (Falck Renewables), Cllr Jim McGillivray, Cllr Deirdre Mackay.	
2.0	MINUTES OF MEETING 19 JANUARY 2017	
	Campbell Port asked for any comments concerning the minute.	
	No comments were forthcoming. The minute was then approved as an accurate record having been proposed by Campbell Port and seconded by Jonathan Hedges.	
3.0	TREASURER'S REPORT	
3.1	Year end accounts The Treasurer had previously distributed the accounts which had been prepared by Mackay & Co. The Treasurer, therefore, began by asking if there were any questions relating to the accounts. No questions were forthcoming and the accounts were formally moved and approved by the office bearer. Bill Honeyman proposed acceptance. This was seconded by Bob Meeres. Campbell Port, in his role as Chairman, then duly signed the accounts with the Treasurer. The Treasurer then stated that he would visit the accountants next week to deal with any final requirements. The Trustees thanked the Treasurer for all his hard work in producing the accounts.	

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3.2	<p>Update The Treasurer provided a handout giving a comprehensive breakdown of the current financial position of the Trust.</p> <p>A vote of thanks was proposed for the Treasurer for all his hard work by Campbell Port and seconded by Jonathan Hedges.</p>	
4.0	<p>FOUNTAIN ROAD HALL DEVELOPMENT GROUP A letter had been received by Campbell Port regarding the matter. In response Campbell Port had drafted a letter for discussion. On the basis of this the Secretary was then asked to update the letter and circulate to the Trustees.</p>	
5.0	<p>APPOINTMENT OF NEW CHAIR AND VICE-CHAIR The Trustees thanked Campbell for his tenure over the year as Chair of the Trust.</p> <p>Campbell Port invited nominations for both positions. Due to the rotation of these positions it fell to Brora and Rogart to fill them.</p> <p>Bob Meeres proposed Ronnie Sim as vice-chair. This was seconded by Campbell Port and Ronnie Sim was duly elected as the vice-chair. Ronnie Sim would remain as Treasurer, thus having two positions within the Trust.</p> <p>Bill Honeyman proposed Jonathan Hedges as chair. This was seconded by Ronnie Sim and Jonathan Hedges was duly elected as chair. Jonathan Hedges would remain in post until the next year end accounts were signed off in 2018.</p> <p>Campbell Port handed over the chairing of the meeting to Jonathan Hedges.</p> <p>It was decided that Campbell Port would continue with his current role in dealing with the Fountain Road Hall Development Group situation until its conclusion.</p>	
6.0	<p>REVIEW OF APPLICATIONS RECEIVED</p>	
6.1	<p>Application reference: 2017/18/001 Submitted by: Visit Lairg and Rogart (VLAR) Amount requested: £4,275</p>	

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	<p>Jonathan Hedges declared an interest and offered to leave the room. The Trustees declined his offer to leave.</p> <p>Jonathan Hedges gave a brief summary of the application: VLAR's objective is to attract more tourists to the area, providing a driver for sustainable economic growth and the development of local job-creation opportunities. They now require funding for an initial branding and marketing campaign for 2017.</p> <p>Following discussion it was proposed that an award of £4,275 be made. The proposal was supported unanimously. However, this would be dependent on VLAR obtaining the full funding of £8,549 from the Achany Windfarm Community Fund. The secretary was to state this in the outcome letter to VLAR. It was also to be stated that the Trustees should be informed if VLAR did not receive the full amount from the Achany Windfarm Community Fund. This would enable the Trustees to further review their application.</p>	
6.2	<p>Application reference: 2017/18/002 Submitted by: Golspie High School Parent Council Amount requested: £2,308</p> <p>It was noted that a previous application had been made by the Golspie. Application ref: 2016/17/020 for £3632.68 for "drones". An award was made for the full amount.</p> <p>Jonathan Hedges gave a brief summary of the application: The overarching aim of the organisation is the advancement of education. The Golspie High School Parent Council now require funding towards a planned "French Exchange" later in 2017.</p> <p>Following discussion it was proposed that a donation of £1,250 be made. The proposal was passed by a majority decision.</p>	
6.3	<p>Application reference: 2017/18/003 Submitted by: Ross-Sutherland Football Club & Rugby Development Team Amount requested: £4,200</p> <p>Jonathan Hedges gave a brief summary of the application: the aims of the organisation include delivering rugby sessions in over 40 schools a year and youth education/training opportunities.</p> <p>Due to the lack of required application information i.e. accounts,</p>	

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	<p>constitution and a fully costed plan in relation to their costings further discussion relating the application was deferred until the next meeting of the Trustees in July 2017. The organisation had been written to on the 6 April 2017 but as yet no information had been forthcoming. The Trustees now asked the secretary to write again to the organisation requesting the same information and with a request to receive it by the 1 July 2017 i.e. in good time for the 13 July meeting of the Trustees.</p>	
6.4	<p>Application reference: 2017/18/004 Submitted by: Rogart Gala Amount requested: £10,000</p> <p>It was noted that a previous application had been made by Rogart Gala. Application ref: 2016/17/004 requesting £1,588.52 for gas BBQ, portaloo etc. An award for the full amount was made.</p> <p>Jonathan Hedges gave a brief summary of the application: Rogart Gala is a community run Gala weekend. They now require funding for a catering cabin.</p> <p>Bob Meeres began the discussion by saying that he had spoken to Amy with the following outcome:</p> <ul style="list-style-type: none"> • The trailer comes complete but without fridges • They have a place to store the trailer • They would rent out the trailer if required <p>Following discussion it was proposed that the application be declined. The proposal was supported unanimously. However, the Trustees requested that in the outcome letter it should be mentioned that they look forward to receiving further applications from Rogart Gala.</p>	
6.5	<p>Application reference: 2017/18/005 Submitted by: Loch Brora Angling Club Amount requested: £7,498</p> <p>Campbell Port and Iain Miller declared an interest as both were members of the Loch Brora Angling Club.</p> <p>It was noted that previous applications had been made by the Loch Brora Angling Club:</p> <ol style="list-style-type: none"> 1) Application ref: 2013/14/007 for laptop/printer etc. £476 requested. Application was unsuccessful. 2) Application ref: 2011/12/012. Award of £1,782 made for renewal of boat trailers. 	

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	<p>3) Application ref: 2011/12/024 for which an award of £4,000 was made for renovation of building for use as a boat and gear store.</p> <p>Jonathan Hedges gave a brief summary of the application: Loch Brora Angling Club provide fly fishing by boat on Loch Brora for salmon, brown trout, sea trout and char. This is available for both club members and visitors. They now require funding to carry various works in the Gordon Bush Bay area e,g widening and lengthening the jetty, dredging both sides of the jetty etc</p> <p>Following discussion it was proposed that an award of £7,498 be made. The proposal was supported unanimously.</p>	
6.6	<p>Application reference: 2017/18/006 Submitted by: North of Scotland Kart Club Amount requested: £6,906</p> <p>It was noted that previous applications had been made by the North of Scotland Kart Club:</p> <ol style="list-style-type: none"> 1. Application ref: 2014/15/016. An award of £2,358.40 was made for transponders/timing equipment. 2. Application ref: 2010/11/020 (coastal erosion) for which further information had been requested by the Trustees but had not been forthcoming. Therefore no award had been made. 1. Application ref: 2012/13/001 which had been successful. 2. Application ref: 2012/13/015 which was for an ambulance and was unsuccessful. 3. Application ref: 2012/13/023 for which an award of £1,148 was made specifically for the purchase of helmets. 6. Application ref: 2013/14/020 for storm damage for which a donation of £3,000 was made. <p>Jonathan Hedges gave a brief summary of the application: The North of Scotland Kart Club aims to promote motor sport to both children and adults. They now require funding to install electrical hook-ups for both touring caravans and motor homes.</p> <p>Following discussion it was decided that the Trustees would defer making a decision until the next meeting of the Trustees in July 2017. The Trustees asked the secretary to write to the club to ask them to provide a</p>	

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	quote excluding labour - if the labour on the project was to be carried out by members. The club was also to be reminded that if they were unsure of anything then they should contact Iain Miller, one of their local Trustees.	
7.0	MICROGRANTS	
	<p>It was now time to reassess the situation regarding microgrants for the forthcoming year.</p> <p>Ronnie Sim suggested that the Trust should be more demanding in clarifying the usage of the microgrants by the community councils.</p> <p>Following discussion it was proposed by Bob Meeres that £4000 should be awarded in microgrants to each of the community councils. This was seconded by Bill Honeyman and duly passed.</p> <p>It was decided that the secretary should write to each community council asking for recent usage of the microgrant money provided by the Kilbraur Windfarm Community Benefit Trust i.e. how funding for the previous year had been allocated. On receipt of this information a cheque to the value of £4,000 would be sent.</p>	
8.0	CORRESPONDENCE IN	
	The secretary gave a brief summary of the incoming mail which included a letter of thanks from Mrs Jennifer Fraser of the Friends of Brora Community Learning Centre.	
9.0	AOCB	
9.1	<i>Advert in Northern Times</i> The next advert would be placed in the 27 April 2017 edition of the Northern Times.	
9.2	CLOSING DATES FOR NEXT ROUND OF APPLICATIONS	
	The closing date for the next round of applications was confirmed as Friday, 26 May 2017.	
9.3	AGENDA ITEMS FOR NEXT MEETING	
	No items were forthcoming.	
9.4	DATE FOR NEXT MEETING	
	The date of the next meeting was confirmed as Thursday, 13 July 2017.	
	There being no further business Jonathan Hedges thanked everyone for attending and the meeting closed at 9.50pm.	