

MINUTE 12 APRIL 2018

**Minute of meeting of Kilbraur Windfarm Community Benefit Trust
held on Thursday, 12 April 2018
at The Golspie Heritage Centre, Golspie at 7.30pm**

PRESENT	Ronnie Sim (Treasurer), Iain Miller, Linda Robichaud (Secretary), Sandy Crawford (chair – part), Bob Meeres, Jonathan Hedges (chair - part), Erin Hunter (Falck Renewables)
APOLOGIES	Campbell Port, Richard Gale
OBSERVERS	

ITEM		ACTION
1.0	WELCOME AND APOLOGIES	
1.1	Jonathan Hedges welcomed everyone to the meeting. Apologies had been received from Campbell Port and Richard Gale.	
2.0	MINUTES OF MEETING 18 JANUARY 2018	
	Jonathan Hedges asked for any comments concerning the minute. As no comments were forthcoming the minute was then approved as an accurate record having been proposed by Bob Meeres and seconded by Ronnie Sim.	
3.0	TREASURER'S REPORT	
3.1	Year end accounts The Treasurer had previously distributed the accounts which had been prepared by Mackay & Co. The Treasurer, therefore, began by asking if there were any questions relating to the accounts. No questions were forthcoming and the accounts were formally moved and approved by the office bearer. Sandy Crawford proposed acceptance. This was seconded by Iain Miller. Jonathan Hedges, in his role as Chairman, then duly signed the accounts with the Treasurer. Iain Miller would take the signed accounts to the accountants who would submit as necessary. The Trustees thanked the Treasurer for all his hard work in producing the accounts and the quarterly updates.	
3.2	Update The Treasurer provided a handout giving a comprehensive breakdown of the current financial position of the Trust.	

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4.0	APPOINTMENT OF NEW CHAIR AND VICE-CHAIR	
	<p>The Trustees thanked Jonathan for his tenure over the year as Chair of the Trust.</p> <p>Jonathan Hedges then invited nominations for both positions and as required the nominations followed the procedures of rotation.</p> <p>Bob Meeres proposed Sandy Crawford as chair. This was seconded by Iain Miller and Sandy Crawford was duly elected as the chair. Sandy Crawford would remain in post until the next year end accounts were signed off in 2019.</p> <p>Ronnie Sim proposed Iain Miller as vice-chair. This was seconded by Bob Meeres and Iain Miller was duly elected as vice-chair.</p> <p>Jonathan Hedges handed over the chairing of the meeting to Sandy Crawford.</p>	
5.0	REVIEW OF APPLICATIONS RECEIVED AND UPDATES	
	<p>It was noted that Campbell Port had submitted his views regarding the applications in writing prior to the meeting.</p>	
5.1	<p>Application reference: 2018/19/001 Submitted by: Sutherland Agricultural Society Amount requested: £10,000</p> <p>It was noted that a previous application had been made by the Sutherland Agricultural Society: application ref: 2013/14/003 for sheep handling equipment and penning for which an award of £3,000 was made.</p> <p>Sandy Crawford gave a brief summary of the application: The aims of the Sutherland Agricultural Society include the advancement of education of the public in agriculture by the promotion of agricultural enterprise and improvements in breeding, rearing and health of livestock. The Sutherland Agricultural Society would now like to build a substantial agricultural building on the Dornoch Links.</p> <p>Following discussion it was proposed that the application be declined. The proposal was supported unanimously.</p>	
5.2	<p>Application reference: 2018/19/002 Submitted by: Sutherland Care Forum (SCIO) Amount requested: £3,445</p> <p>It was noted that previous applications had been made by the organisation:</p>	

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	<ol style="list-style-type: none"> 1. Application ref: 2012/13/024 for office equipment for newly employed development worker. An award of £1,226.95 was made. 2. Application ref: 2015/16/001 for set up of website. An award of £364 was made. <p>Sandy Crawford gave a brief summary of the application: the main aim of the Sutherland Care Forum (SCIO) is the advancement of the health and well being of service users and carers of all ages in East and Central Sutherland. They now require funding to run a 6-month pilot and exploratory basic footcare service in Helmsdale, Brora, Golspie and Rogart Communities.</p> <p>Following discussion it was proposed that a donation of £500 be made. The proposal was supported unanimously.</p>	
5.3	<p>Application reference: 2018/19/003 Submitted by: Golspie Lunch Club Amount requested: £800</p> <p>It was noted that a previous application had been made by the Golspie Lunch Club: application ref: 2010/11/006 for which an award of £1,000 was made.</p> <p>Sandy Crawford gave a brief summary of the application: the main aim of the Golspie Lunch Club is to promote the benefit of pensioners and disabled people living within Golspie. They now require funding to take members to a local restaurant for a meal twice in the year – once in the summer and at Christmas.</p> <p>Following discussion it was proposed that £800 be awarded. The proposal was supported unanimously.</p>	
5.4	<p>Application reference: 2018/19/004 Submitted by: Pittentrail Recreation Hall Committee Amount requested: £8,995.20</p> <p>Bob Meeres declared an interest.</p> <p>It was noted that previous applications had been made by the organisation:</p> <ol style="list-style-type: none"> 1. Application ref: 2014/15/003 for flooring and chairs. An award of £8,232 was made. 2. Application ref: 2013/14/010 for replacement of floor. An award of £10,000 was made. 	

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	<p>Sandy Crawford gave a brief summary of the application: the Pittentrail Recreation Hall Committee is responsible for the running, bookings and maintenance of the hall. The committee now require funding to modernise the toilets.</p> <p>Following discussion it was proposed that £8,995.20 be awarded. The proposal was supported unanimously.</p>	
<p>5.5</p>	<p>Application reference: 2018/19/005 Submitted by: Friends of Catherine Stewart Cheer Amount requested: £7,249.76</p> <p>It was noted that previous applications had been made by Friends of Catherine Stewart Cheer:</p> <ol style="list-style-type: none"> 1) Application ref: 2016/17/023 for attendance at “Allstars Cheer Competition”. An award of £4,270 was made. 2) Application ref: 2017/18/028 for gym equipment. No award was made. <p>It was noted that application ref: 2018/19/005 is a resubmission of application ref: 2017/18/028.</p> <p>Sandy Crawford gave a brief summary of the application: the aims of Friends of Catherine Stewart Cheer include the advancement of education and fitness. They now require funding for new equipment.</p> <p>Ronnie Sim pointed out that the organisation had been told that the equipment must not be used by the primary school if their application was successful.</p> <p>Following discussion it was proposed that an award of £7,249.76 be made. The proposal was supported unanimously.</p>	
<p>5.6</p>	<p>Application reference: 2018/19/006 Submitted by: Brora Golf Club Amount requested: £5,000</p> <p>Ronnie Sim declared an interest.</p> <p>It was noted that previous applications had been by the Brora Golf Club:</p> <ol style="list-style-type: none"> i) Application ref: 2010/11/028. An award of £10,000 was made for fairway mower. 	

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	<p>ii) Application ref: 2012/13/011. An award of £10,000 was made towards a replacement greens mower.</p> <p>iii) Application ref: 2014/15/006. Application withdrawn on 20/3/14 by email.</p> <p>iv) Application ref: 2014/15/019. Grant of £10,000 awarded for replacement carpeting.</p> <p>v) Application ref: 2015/16/002 for which an award of £10,000 was made towards new curtains and furniture to complete refurbishment.</p> <p>vi) Application ref: 2015/16/027 for drainage to resolve water problem on 17th hole for which an award of £8,000 was made.</p> <p>Sandy Crawford gave a brief summary of the application: the aims of the Brora Golf Club include the general promotion of the game of golf for the benefit of its members, the local economy and visitors to Brora. They now require funding for verticut units to refine the texture and playing quality of the green's surfaces.</p> <p>Following discussion it was proposed that an award of £5,000 be made. The proposal was supported unanimously.</p>	
5.7	<p>Application reference: 2018/19/007 Submitted by: Brora and District Action Group (BADAG) Amount requested: £3,600</p> <p>It was noted that previous applications had been made by the Brora and District Action Group:</p> <p>1) Application ref: 2013/14/025 for a community website. The application was unsuccessful.</p> <p>2) Application ref: 2015/16/012 for a coastal survey relating to issue of coastal erosion. An award of £4,000 was made. Note that this application (2015/16/012) was submitted on behalf of and at the request of both Brora and Golspie Community Councils.</p> <p>Sandy Crawford gave a brief summary of the application: Brora and District Action Group act as the development trust for Brora with the aim of improving employment, environment and all aspects of living in Brora and the surrounding area. They now require funding so that in conjunction with Brora Primary School facilities they would broadcast live theatre, ballet, opera etc to a local audience.</p>	

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	<p>Ronnie Sim began the discussion by stating that he had spoken to Tony Gill regarding the application with the following summary. The concept is working in Skye and Aberdeen. The intention would be to beam performances from venues such as the Albert Hall to a large screen inside the school. BADAG would take half the door. It may be that only a satellite dish would be required. The dish would be screwed in but it could be removed. The equipment would be owned by BADAG.</p> <p>Iain Miller asked if a share of the door could go to the school - bearing in mind the Highland Council. RS said he is to speak to Tony and will mention it.</p> <p>Following discussion it was proposed that an award of £3,600 be made. The proposal was supported unanimously.</p>	
5.8	<p>Application reference: 2018/19/008 This application had been submitted by the Brora Community but had been withdrawn.</p>	
5.9	<p>Application reference: 2017/18/009 Submitted by: Doll Community Association Amount requested: £10,000</p> <p>It was noted that a previous application had been made by the Doll Community Association - application 2016/17/011 requesting funding towards the upgrading of the hall. An award of £10,000 had been made.</p> <p>Sandy Crawford gave a brief summary of the application: the aim of the Doll Community Association is to provide an inclusive environment where residents and guests can share in community events, discussions, information and the development of the community. They now require funding towards Phase II of their refurbishment project.</p> <p>Following discussion it was decided that the secretary should, in the outcome letter, say that the Trustees are, in principle, willing to assist the Doll Community Association on the basis that Gordonbush provide £20,000 and the remaining figure of £10,000 can be secured.</p>	
5.10	<p>Update: Application reference: 2017/18/020</p> <p>A letter had been received from the Brora Harbour Users Association dated 8 February 2018. The letter stated that the organisation would not be able to take up the award from the Trust as the other necessary funding had not been able to be secured.</p>	

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5.11	<p>Update: Application reference: 2017/18/026</p> <p>Further documentation had been received from Go Golspie and following discussion it was decided that the secretary should cover the following in the outcome letter:</p> <p>Go Golspie is to be informed that the Trustees still cannot approve an award for the organisation. However, in order to have their application moved forward the Trustees would like to request the following further information:</p> <ol style="list-style-type: none"> 1. Notification of Go Golspie being successful with their application to Gordonbush. The Trustees therefore, would like to request a copy of the award letter from Gordonbush. 2. Notification of Go Golspie being successful with their application to the Robertson Trust. The Trustees are aware that an email was sent by you regarding this but now require something more substantial in the form of an award letter from the Robertson Trust. 3. A cash flow projection for the life of the project/bus. <p>EH is to clarify if there is a similar bus at Fort Augustus.</p>	
6.0	MICROGRANTS	
6.1	<p>It was now time to reassess the situation regarding microgrants for the forthcoming year.</p> <p>Documentation regarding usage of the microgrants by the Rogart community council was still outstanding. A cheque would not be issued to the Rogart Community Council until a list regarding usage had been received. Lists from Golspie Community Council and Brora Community Council had been received by Ronnie.</p> <p>Following discussion it was decided that each of the three community councils would receive a cheque for £4,000.</p> <p>The secretary would compose letters which she would forward to Ronnie who would enclose the cheques.</p>	
7.0	INVERNESS MEETING	
7.1	<p>Iain Miller gave a brief summary of the meeting held in Inverness which he had attended. The meeting had been attended by representatives of the various bodies involved in distributing funds received from Falck Renewables in Scotland.</p>	

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	ER then mentioned various initiatives which were currently being put in place by Falck Renewables. These are: the Falck Renewables Schools' Programme; the Falck Renewables Skills Training Programme; the Best Community Project and the Sustainable Energy Project. Information on these would be found on the appropriate web portal in due course.	
8.0	CORRESPONDENCE IN	
8.1	The secretary gave a breakdown of the incoming mail. This included a thank you letter from Brora Remembers.	
9.0	AOCB	
9.1	Golspie Community Council (Fountain) project update Iain Miller provided an update on the above project. The required second estimate should arrive today and the project is in round two for the Gordonbush awards. Lord Alistair and his son had each donated £500 to the project. Iain has the lease which has 20 years left to run. Iain will forward all relevant documentation to the secretary.	
9.2	Golspie High School – drones project update Campbell had left word that the project had moved forward with the five smaller drones having been completed and the two larger drones under construction.	
9.3	Early notification from Ronnie Sim Ronnie Sim who has been the stalwart Treasurer since the beginning of the Kilbraur Windfarm CBT announced that he would be stepping down from the Trust in 12 months. This would be both as the Treasurer and a Trustee. This advance notice would provide valuable time to find a replacement.	
	AGENDA ITEMS FOR NEXT MEETING	
	No items were forthcoming.	
	There being no further business Sandy Crawford thanked everyone for attending and the meeting closed at 9.35pm.	