

# MINUTE 13 JULY 2017

**Minute of meeting of Kilbraur Windfarm Community Benefit Trust  
held on Thursday, 13 July 2017  
at The Golspie Heritage Centre, Golspie at 7.30pm**

**PRESENT** Campbell Port, Ronnie Sim (Treasurer/Vice-chair), Iain Miller, Jonathan Hedges (chair), Bob Meeres, Bill Honeyman, Linda Robichaud (Secretary), Hannah Brown (Falck Renewables), Cllr Jim McGillivray  
**APOLOGIES** Erin Hunter (Falck Renewables), Cllr Deirdre Mackay  
**OBSERVERS**

ITEM		ACTION
1.0	<b>WELCOME AND APOLOGIES</b>	
	Jonathan Hedges welcomed everyone to the meeting.  Apologies had been received from Erin Hunter (Falck Renewables) and Cllr Deirdre Mackay.	
2.0	<b>MINUTES OF MEETING 20 APRIL 2017</b>	
	Jonathan Hedges asked for any comments concerning the minute.  No comments were forthcoming. The minute was then approved as an accurate record having been proposed by Campbell Port and seconded by Bill Honeyman.	
3.0	<b>TREASURER'S REPORT</b>	
3.2	<b>Update</b> The Treasurer provided a handout giving a comprehensive breakdown of the current financial position of the Trust.	
4.0	<b>FOUNTAIN ROAD HALL DEVELOPMENT GROUP</b>	
4.1	Campbell Port began the discussion by providing background information to the situation and stressed that the public need to be aware that there is a 25 year limit on the Trust fund.  Following discussion it was decided that Falck is to be kept informed of the situation.	
4.2	<b>MILLENNIUM GARDEN</b>  The Millennium Garden is in the process of being wound up. £1500 lies in their account. It had been intended for this money to be given to Golspe-in-Bloom but OSCR objected as the garden did not have a similar aim to Golspie-in-Bloom.  It was decided that the Millennium Garden should get in touch with OSCR	

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	and state that the Kilbraur Windfarm Community Benefit Trust would be willing to accept this money as a donation.	
5.0	<b>ADMINISTRATION PROCEDURES</b>	
	It was decided that applicants would be able to submit their applications by email when the Trust email was in place.	
6.0	<b>REVIEW OF APPLICATIONS RECEIVED</b>	
6.1	<p><b>Application reference: 2017/18/007</b> Submitted by: Friends of Brora Hub Amount requested: £1,399.99</p> <p>It was noted that a previous application had been made by Friends of Brora Hub. Application ref: 2016/17/001 for funding of transport for six months for which an award of £3,120 was made.</p> <p>Jonathan Hedges gave a brief summary of the application: The Friends of Brora Hub was formed to support and help raise funds for the Brora Village Hub which is run by Engaging with Activity CIC, a community interest company. The organisation now requires funding for a commercial dishwasher.</p> <p>Following discussion it was proposed that an award of £1,399.99 be made. The proposal was supported unanimously.</p>	
6.2	<p><b>Application reference: 2017/18/008</b> Submitted by: Sutherland Stepping Stones Children's Centre Amount requested: £4,848</p> <p>It was noted that previous applications had been made by Sutherland Stepping Stones Children's Centre:</p> <p>i) Application ref: 2011/12/003 for which an award of £1,748 was made for a "chill out room".</p> <p>ii) Application ref: 2012/13/002 for which an award of £4,300 was made for the kitchen.</p> <p>iii) Application ref: 2013/14/008 for the creation of an outdoor learning garden. An award of £5,000 was made, in principle, subject to conditions. This application was withdrawn and substituted with 2014/15/013 for which an award of £5,000 was made but remained unclaimed.</p> <p>Previous applications had been made under the name of Gaarfields.</p>	

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	<p>At the 24 Sept 2015 meeting of the Trustees it was requested that Gaarfields resubmit their application ref: 2014/15/013. This became application 2015/16/026 and was submitted under their new name of Sutherland Stepping Stones Children's Centre. An award of £5,000 was made.</p> <p>Jonathan Hedges gave a brief summary of the application: The overarching vision of the organisation is to give children the best start in life by fostering good relationships with parents, carers, extended families and the wider community. Sutherland Stepping Stones Children's Centre now require funding to purchase a software system called "learning journeys".</p> <p>Following discussion it was proposed that the application be declined. The proposal was supported unanimously.</p>	
6.3	<p><b>Application reference: 2017/18/009</b>  Submitted by: Golspie Golf Club  Amount requested: £10,000</p> <p>It was noted that previous applications had been made by the Golspie Golf Club:</p> <ul style="list-style-type: none"> <li>i) Application ref: 2014/15/023 for a programme of rehabilitation for greens following an outbreak of fusarium. An award of £5,300 was made.</li> <li>ii) Application ref: 2013/14/026 for Clubhouse renovation for which £10,000 awarded.</li> <li>iii) Application ref: 2011/12/004 for which an award was made of £8,400 for a new mower.</li> <li>iv) Application ref: 2013/14/005 for which a donation of £3,000 was made for insurance excess on storm damage claim.</li> </ul> <p>Jonathan Hedges gave a brief summary of the application:</p> <p>Golspie Golf Club promotes, develops and preserves the game of golf for the benefit of the residents of and visitors to Golspie. They now require funding to buy a new, replacement fairway mower.</p> <p>Iain Miller began the discussion by stating that he had spoken to the Golspie Golf Club. The SGU had advised Golspie Golf Club not to claim VAT as it was at the time of the water on the Fairways etc and the outcome would be that the club would probably end up owing VAT.</p>	

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	<p>It was pointed out that under new rules green fees no longer attract VAT. This had resulted in other, local clubs receiving substantial VAT repayments.</p> <p>Iain Miller pointed out that the shed which had been bought by the club with Gordonbush money had not yet been constructed. Therefore it may be that Gordonbush would be reluctant to provide funding towards the mower if the matter of the shed was still outstanding.</p> <p>It was also pointed out that the club were crowdfunding.</p> <p>Following further discussion it was proposed that a letter should be written by the secretary to the club stating that an award of £10,000 had been approved in principle but was subject to the following conditions:</p> <ul style="list-style-type: none"> <li>• that Gordonbush Community Fund provides £20,000</li> <li>• that the Trustees are kept up-to-date with the outcome of the situation regarding the VAT being reclaimed on green fees</li> </ul> <p>The proposal was supported unanimously.</p>	
6.4	<p><b>Application reference: 2017/18/010</b> Submitted by: Brora Community Centre Amount requested: £6,450</p> <p>It was noted that a previous application had been made by the Brora Community Centre:</p> <p>i) Application ref: 2013/14/031 for which an award of £7,951.60 was made for tables and chairs.</p> <p>ii) Removal /disposal of old flooring and supply/fitting of new flooring for which an award of £3,720 was approved.</p> <p>Jonathan Hedges gave a brief summary of the application: The Brora Community Centre currently has 16 user groups and they now require funding for replacement and removal of the old carpeting in the large and small rooms within the centre.</p> <p>Campbell Port began the discussion by stating that he had requested a second quote from the Brora Learning Centre and that they were now in the process of obtaining it.</p> <p>Following discussion it was proposed that a letter be written by the secretary stating that an award had been approved in principle but subject to receipt of a second quote. The award would then be finalised on the</p>	

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	<p>basis of the lesser of the two quotes. It would be up to Brora Community Centre to accept this.</p> <p>The proposal was supported unanimously.</p>	
6.5	<p><b>Application reference: 2017/18/011</b> Submitted by: East Sutherland Badminton Club Amount requested: £1,081</p> <p>It was noted that a Kilbraur microgrant had been awarded by Golspie Community Council in April 2012 for £300 to the club for spare racquets and nets.</p> <p>Jonathan Hedges gave a brief summary of the application: the East Sutherland Badminton Club is a community club that exists to provide an introduction to the sport of badminton for anyone over the age of 16 years and provides health and social benefits. They now require funding to purchase new equipment for the benefit of new users to the club or those who want to play infrequently.</p> <p>Campbell Port began the discussion by stating he was concerned that young people do not know about the club.</p> <p>Following discussion it was proposed that an award of £550 be made to the East Sutherland Badminton Club. This was to used specifically for the following items:</p> <ul style="list-style-type: none"> <li>• 5 x entry to mid level badminton rackets</li> <li>• 15 tubes of club quality shuttles</li> <li>• 3 x new badminton nets</li> </ul> <p>The proposal was supported unanimously.</p>	
6.6	<p><b>Application reference: 2017/18/012</b> Submitted by: Golspie-in-Bloom Amount requested: £5,272</p> <p>Iain Miller declared an interest.</p> <p>It was noted that previous applications had been made by the Golspie-in-Bloom:</p> <ol style="list-style-type: none"> <li>i) Application ref: 2013/14/002 for which an award of £1,898.40 had been made for self-watering barrels for displays.</li> <li>ii) Application ref: 2011/12/008 for which an award of £2,565 had</li> </ol>	

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	<p>been made for barrel planters</p> <p>iii) Application 2014/15/024 for which an award of £3,942 had been made for the purchase of equipment to move forward community garden e.g. trailer, wheelbarrow etc.</p> <p>Jonathan Hedges gave a brief summary of the application: Golspie-in-Bloom assist in improving the area of the village of Golspie by setting out plots, planters etc with flowers, shrubs and rosebeds. They now require funding to replace wooden whisky barrels with low maintenance look alike wood barrels.</p> <p>Following discussion it was proposed that an award of £5,272 be made. The proposal was supported unanimously.</p>	
6.7	<p><b>Application reference: 2017/18/013</b> Submitted by: Golspie Community Council (Balblair access track) Amount requested: £10,000</p> <p>Iain Miller declared an interest.</p> <p>It was noted that previous applications had been made by Golspie Community Council.</p> <ol style="list-style-type: none"> <li>1. Application ref: 2016/17/015 for the purchase of attendant powered wheelchair and two rempods for the residents of Seaforth House, Golspie. An award of £8,884.80 was made.</li> <li>2. Application ref: 2014/15/025 for improved accessibility of lower network path of the Big Burn Walk and to carry out repair/drainage works to the path. An award of £5,000 was made.</li> <li>3. Application ref: 2015/16/024 purchase of Christmas lighting to repair and enhance existing display (materials only). An award of £7,000 was made.</li> <li>4. Application ref: 2014/15/027 for outdoor gym equipment. An award of £7,000 was made.</li> <li>5. Application ref: 2014/15/017 for reconstruction and improvement of lower paths of the Big Burn Walk in Golspie. An award of £10,000 was made.</li> <li>6. Application ref: 2014/15/10 for reinstatement of footpaths. An award of £7,954 was made.</li> </ol>	

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	<p>Jonathan Hedges gave a brief summary of the application: Golspie Community Council is a public representative body for the community of Golspie and the surrounding area. They now require funding to extend the Little Ferry roadside track to the entrance of Balblair Wood.</p> <p>It was pointed out that an application had yet to be submitted to Gordonbush and that only one estimate had been submitted although a second quote is now available. It was also stated that they had permission from Sutherland Estates through the authority of the factor.</p> <p>Following discussion it was proposed that in order to move the application forward a letter should be written by the secretary requesting that the following information to be provided:</p> <ol style="list-style-type: none"> <li>1) the supply of a second quote</li> <li>2) confirmation that Gordonbush are providing funds for the project</li> <li>3) confirmation that planning permission has been obtained</li> </ol> <p>The proposal was supported unanimously.</p>	
6.8	<p><b>Application reference: 2017/18/014</b> Submitted by: Golspie Community Council (War memorial) Amount requested: £6,996</p> <p>Iain Miller declared an interest.</p> <p>Please see item 6.7 on this minute for previous applications.</p> <p>Jonathan Hedges gave a brief summary of the application: Golspie Community Council is a public representative body for the community of Golspie and the surrounding area. They now require funding for specialist cleaning of the bronze plaques on the war memorial.</p> <p>It was decided that one quote was acceptance in this instance due to the specialist nature of the project.</p> <p>Following discussion it was proposed that an award of £6,996 be made. The proposal was supported unanimously</p>	
6.9	<p><b>Application reference: 2017/18/015</b> Submitted by: Golspie Community Council (Picnic benches) Amount requested: £1,100</p> <p>Iain Miller declared an interest.</p>	

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	<p>Please see item 6.7 on this minute for previous applications.</p> <p>Jonathan Hedges gave a brief summary of the application: Golspie Community Council is a public representative body for the community of Golspie and the surrounding area. They now require funding for the purchase of picnic benches for use at the Shore Street car park and by the pier.</p> <p>Following discussion it was proposed that an award of £1,100 be made. The proposal was supported unanimously.</p>	
6.10	<p><b>Application ref: 2017/18/006</b> Submitted by: North of Scotland Kart Club</p> <p>An update was provided on the North of Scotland Kart Club application. It was noted that Iain Miller had offered assistance to the club regarding their application.</p> <p>It was decided to consider the application on the available but incomplete Information. The club had previously been requested to supply further information which had not been as required. This had related to labour and VAT.</p> <p>Following discussion it was proposed that the application be declined. The proposal was supported unanimously.</p>	
6.11	<p><b>Application ref: 2017/18/001</b> Submitted by: Visit Lairg and Rogart (VLAR)</p> <p>A letter had been received from VALR regarding the policy of having to pay for their project "up front" before receiving their Kilbraur award on the basis of a receipted invoice.</p> <p>Following discussion it was decided that a letter should be written stating that the Trustees are unable to assist. It should also be stated that on delivery of the receipted invoice(s) the award would immediately be paid out by the Trust.</p>	
7.0	<p><b>WEB AND EMAIL</b></p> <p>The secretary requested that Microsoft Outlook be purchased to meet the Trust's email requirements. This would cost approximately £110. This was approved by the Trustees.</p>	



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ITEM		ACTION
8.0	<b>CORRESPONDENCE IN</b>	
	The secretary gave a brief summary of the incoming mail which included an update from the Golspie High School Parent Council.	
9.0	<b>AOCB</b>	
9.1	<i>Advert in Northern Times</i> The next advert would be placed in the 27 July 2017 edition of the Northern Times.	
9.2	<i>Highland Wildcat</i> Ronnie Sim pointed out that he had been in touch with Ewen Pryde and that everything had been in order with a contractor having been appointed.	
9.3	<i>Data Protection course</i> The secretary requested if she could attend a forthcoming free Data Protection course. This was approved.	
9.4	<b>CLOSING DATES FOR NEXT ROUND OF APPLICATIONS</b>	
	The closing date for the next round of applications was confirmed as Friday, 25 August 2017.	
9.5	<b>AGENDA ITEMS FOR NEXT MEETING</b>	
	No items were forthcoming.	
9.6	<b>DATE FOR NEXT MEETING</b>	
	The date of the next pre meeting was confirmed as Thursday, 5 October 2017. It was decided that there now would be two weeks between the pre meeting and the actual meeting itself. The next full meeting would therefore be held on the 19 October 2017.	
	There being no further business Jonathan Hedges thanked everyone for attending and the meeting closed at 9.20pm.	