

MINUTE 25 JUNE 2015

**Draft minute of meeting of Kilbraur Wind Farm Community Benefit Trust
held on Thursday, 25 June 2015
at The Golspie Heritage Centre, Golspie at 7.30pm**

PRESENT Bob Meeres (Chair), Campbell Port (Vice-chair), Ronnie Sim (Treasurer), Iain Miller, Jonathan Hedges, Bill Honeyman, Linda Robichaud (Secretary)

APOLOGIES Cllr Deirdre Mackay, Cllr Graham Phillips, Cllr Jim McGillivray, Euan Fraser (Falck Renewables), Erin Gentilucci (Falck Renewables)

OBSERVERS

| ITEM | | ACTION |
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| 1 | WELCOME AND APOLOGIES | |
| | Bob Meeres welcomed everyone to the meeting. Apologies had been received from Cllr Mackay, Cllr McGillivray, Cllr Phillips, Euan Fraser (Falck Renewables) and Erin Gentilucci (Falck Renewables). | |
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| 2 | MINUTES OF MEETING 26 MARCH 2015 | |
| | Bob Meeres asked for any comments concerning the minute. No comments were forthcoming. The minute was then approved as an accurate record having been proposed by Jonathan Hedges and seconded by Iain Miller. | |
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| 3 | TREASURER'S REPORT | |
| | The Treasurer, Ronnie Sim, provided a hand out giving a comprehensive breakdown of the current financial position of the Trust. | |
| | It was also proposed, at this point, by Campbell Port that a 6 month extension i.e to Thursday 14 January 2016 for the claiming of the award to Golspie Community Council for the Big Burn project be given. The proposal was supported unanimously. | |
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| 4 | REVIEW OF APPLICATIONS RECEIVED | |
| 4.1 | Application reference: 2015/16/006 Submitted by: Sutherland Schools Pipe band Amount requested: £5,000 Bob Meeres declared an interest. It was noted that previous applications had been made to the Trust: i) Application ref: 2010//11/012 for which an award of £6,000 made for drums. | |

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| | <p>ii) Application ref: 2011/12/002 for which an award of £10,000 was made for uniforms.</p> <p>iii) Application ref:2014/15/002 for waistcoats, passenger flights and accommodation for which an award of £5,424 was made.</p> <p>Bob Meeres gave a brief summary of the application. The aims of the organisation include the promotion of the heritage traditions and the playing of pipe band music generally as well as to encourage and educate young persons in piping and drumming. They now require funding to take up their invitation to attend the Calgary Stampede in July 2015 and request funding towards flights for Canada and costs of transporting drums.</p> <p>Following discussion it was proposed that an award of £5,000 be made. The proposal was supported unanimously.</p> | |
| 4.2 | <p>Application reference: 2015/16/007 Submitted by: Dudgeon Park Community Centre Amount requested: £9.964</p> <p>Bob Meeres gave a brief summary of the application. Dudgeon Park Community Centre provides facilities for community groups to meet and develop. They now require funding to hire the services of an independent consultant to assist with legal guidelines and the development of the centre.</p> <p>Following discussion it was proposed that the application be declined. The proposal was supported unanimously.</p> | |

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| 4.3 | <p>Application reference: 2015/16/008 Submitted by: Golspie Angling Club Amount requested: £950</p> <p>Trustees Iain Miller and Campbell Port declared an interest.</p> <p>It was noted that a previous application had been made to the Trust -application ref: 2012/13/022 for the purchase of a new boat and trailer. An award of £2,410 was made.</p> <p>Bob Meeres gave a brief summary of the application: the object of Golspie Angling Club is to bring together, for their mutual good, all those who fish for sport, leisure and recreation. The organisation now require funding to purchase live brown trout to stock Loch Horn.</p> <p>Iain Miller pointed out that Loch Horn was a very good loch and that its stock had dwindled.</p> <p>Following discussion it was proposed that an award for the full amount of £950 be made. The proposal was supported unanimously.</p> | |
| 4.4 | <p>Application reference: 2015/16/009 Submitted by: Golspie Stafford Football Club</p> <p>The Trustees had previously requested that this application be re-submitted. This had now been received and given reference: 2015/16/016 and was discussed later in the meeting. See 4.11.</p> | |
| 4.5 | <p>Application reference: 2015/16/010 Submitted by: Rogart Community Council Amount requested: £4,300</p> <p>Bob Meeres declared an interest.</p> <p>It was noted that previous applications had been made by Rogart Community Council:</p> <ol style="list-style-type: none"> 1) application ref: 2012/13/026 and ref: 2012/13/008. Both applications related to the same project of christmas lights. Award made. 2) application ref: 2013/14/006 for Rogart Gala and over 60's parties. A one off award of £2,000 was made. 3) application ref: 2013/14/016 for purchase of a minibus. The application was unsuccessful. 4) application ref: 2013/14/011 for £2,500 towards Rogart Gala day. | |

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| | <p>A donation of £500 was made.</p> <p>Bob Meeres gave a brief summary of the application. Rogart Community Council wish to financially help young adults in their area gain a full driving licence and to participate in Pass Plus. Their intention was to use microgrant funding but it was discovered that a project such as this may use all available funds and therefore be unfair. Rogart Community Council was now seeking funds from the Trust.</p> <p>Following discussion it was proposed that the application be declined. The proposal was passed by a majority with one abstention. The secretary was asked that in the outcome letter to the council the conditions attached to Kilbraur Wind Farm CBT microgrants funds be mentioned and that should Rogart Community Council wish to use their microgrant funding to support driving lessons and Pass Plus that would be at the council's discretion.</p> | |
| 4.6 | <p>Application reference: 2014/15/011 Submitted by: Brora Scout and Guide Hall Group Amount requested: £3,300</p> <p>Bob Meeres gave a brief summary of the application: the aim of the Brora Scout and Guide Hall Group is to provide satisfactory surroundings for the promotion of the Scout and Guide Associations' objectives. It also provides a safe environment for many youth and community groups wishing to use the hall's facilities. The group now require funding for the maintenance of the hall – specifically for fitting wood lining in the entrance area.</p> <p>Ronnie Sim began by stating how well the hall is used.</p> <p>Following discussion it was proposed that an award of £3,300 be made. The proposal was supported unanimously. The secretary was requested to state in the outcome letter that on this occasion one quote would suffice for the purposes of the group's application but any future applications would require two quotes.</p> | |
| 4.7 | <p>Application reference: 2014/15/012 Submitted by: Brora and District Action Group (BaDAG) Amount requested: £4,000</p> <p>It was noted that (BaDAG) had made a previous application – application ref: 2013/14/025 for a community website which had been unsuccessful. It was also noted that the current application was submitted on behalf of and at the request of both Brora and Golspie Community Councils.</p> <p>Bob Meeres gave a brief summary of the application: BaDAG have a co-ordinating role in this application as the project is a joint initiative between Brora and Golspie Community Councils with funding being required for extensive coastal survey work relating to the issue of coastal erosion. This</p> | |

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| | <p>work is in addition to the work being carried out by the National Coastal Change Assessment project.</p> <p>It was proposed that an award of £4,000 be made. The proposal was supported unanimously.</p> | |
| 4.8 | <p>Application reference: 2014/15/013 Submitted by: Rogart Community Council Amount requested: £9,804</p> <p>Jonathan declared an interest as he is a member of the steering group for the project.</p> <p>It was noted that Rogart Community Council had made previous applications including application ref: 2015/16/010 (see 4.5) which had been considered earlier in the meeting.</p> <p>Bob Meeres gave a brief summary of the application: Rogart Community Council would like to find out a) if the community of Rogart want any changes in their social and infrastructure assets and if yes b) whether this would require a community body such as a Development Trust to lead the process. The funding required is therefore broken down into two phases with phase two being dependent on receiving a “yes” from the Rogart community in phase one with phase one funding amounting to £4,309.</p> <p>Following discussion it was proposed that, in principle, an award of £9,804 be made but in the outcome letter Rogart Community Council should be asked to contact the Trust at the appropriate time should phase two of the project move forward. The Trustees also requested that Rogart Community Council clarify the VAT situation on the phase one amount requested. As standard, the award for phase one would be paid out on production of receipted invoices.</p> | |
| 4.9 | <p>Application reference: 2014/15/014 Submitted by: Feis Chataibh Amount requested: £6,420</p> <p>Campbell Port declared an interest as his daughter was involved with the organisation.</p> <p>It was noted that previous applications had been made by Feis Chataibh:</p> <ol style="list-style-type: none"> 1) Application ref: 2014/15/025 for various musical Instruments. An award of £3,576.56 was made. 2) Application ref: 2013/14/017 for harps, cases etc . An award of £4,540.60 was made. 3) Application ref: 2010/11/011 for ceilidh trail costs. An award of | |

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| | <p>£3,690 was made.</p> <p>4) Application ref: 2010/11/033 for masterclass workshops. An award of £2,500 was made.</p> <p>5) Application ref: 2011/12/016 for the running of a programme of events. No award was made</p> <p>Bob Meeres gave a brief summary of the application: Feis Chataibh is based in Golspie and provides tuition in traditional Scottish music, drama and art for young people aged 8-18. They now require funding for two Clarsachs and some core costs.</p> <p>Bob Meeres noted that Feis Chataibh were putting funding in themselves.</p> <p>Following discussion it was proposed that an award be made for £6,420. This funding would specifically cover two Clarsachs (£4,680), minibus hire (£1,640) for which one receipt would be preferable and £100 for associated costs. The proposal was supported unanimously.</p> | |
| 4.11 | <p>Application reference: 2014/15/016 Submitted by: Golspie Stafford Football Club Amount requested: £4,969.29</p> <p>It was noted that this application was a resubmission of application ref: 2015/16/009.</p> <p>Bob Meeres gave a brief summary of the application: Golspie Stafford Football Club aim to encourage the playing and development of the game of football within Golspie and the surrounding area. They now require funding for improved training facilities – mobile goal posts and clothing.</p> <p>It was proposed, in principle, that £4,969.29 be awarded subject to confirmation of where the requested items would be stored. Trustee Iain Miller would contact the club to ascertain this information and no outcome letter would be written until Iain had reported back to the Trustees. All being well the outcome letter would be written with a request for the club to submit one quote. On this occasion one quote would suffice but any future applications to the Trust would require two quotes in keeping with the guidelines and notes for applicants to the Trust.</p> | |
| 5.0 | ADMINISTRATION OF TRUST | |
| 5.1 | It was decided that the PO Box for the Trust be moved from Inverness to Dornoch by the secretary. | |
| 5.2 | The feasibility of receiving applications electronically was to be explored by the secretary with Rory the web designer for the Trust. | |
| 5.3 | It was decided that the secretary should claim for mileage for travel to | |

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| | Golspie on Trust business at 45p per mile. | |
| 5.4 | It was also decided unanimously that the Treasurer should be paid travel expenses for travel relating to Trust business which includes attending appointments with Ian Mackay, the accountant for the Trust. It was also agreed that the Treasurer's expenses would be backdated to the 1 st February 2015. Travel expenses would be given at 45p per mile. | |
| 5.5 | It was decided that the application form to the Trust should be modified with the inclusion of a line asking applicants if they had considered VAT, carriage etc in their figures for requested funding. | |
| 6.0 | CORRESPONDENCE IN | |
| | The Secretary gave a brief summary of the incoming mail which included a thank you letter to the Trust from the East Sutherland Community Care Forum following their notification of an award. | |
| 7.0 | UPDATE ON LOGO | |
| | The secretary supplied a specification of the logo to the Trustees and it was agreed that the secretary proceed to request three draft designs for a logo for the Trust from Paul at Create 28. | |
| 8.0 | APPOINTMENT OF NEW CHAIR AND VICE-CHAIR OF TRUST | |
| | It was decided that the appointments for the above positions would be deferred until the next meeting of the Trustees on the 24 September 2015. | |
| 9.0 | AOCB | |
| 9.1 | <i>Advert in Northern Times</i> It was decided that the next advert should be placed in the last week of July 2015 edition of the Northern Times. | |
| 9.2 | CLOSING DATES FOR NEXT ROUNDS OF APPLICATIONS | |
| | The closing date for the next round of applications was confirmed as 28 August 2015 | |
| 10.0 | DATE FOR NEXT MEETING | |
| | The date of the next meeting was confirmed as Thursday, 24 September 2015. | |
| | There being no further business Bob Meeres thanked everyone for attending and the meeting closed at 9.45pm. | |