

MINUTE

**Draft minute of meeting of Kilbraur Wind Farm Community Benefit Trust
held on Thursday 17 November 2011
in The Heritage Centre, Golspie at 7.30pm**

PRESENT	Steve Wonderley (Chair), Iain Miller (Vice-chair), Ronnie Sim (Treasurer), Campbell Port, Linda Robichaud (secretary)
APOLOGIES	Cllr Ian Ross, Euan Fraser (Falck Renewables), Ken Hardie (Falck Renewables), John McMorran, Jonathan Hedges
OBSERVERS	Cllr Deirdre Mackay, Cllr Jim McGillivray, Hannah Garden (Falck Renewables)

ITEM		ACTION
1	WELCOME AND APOLOGIES	
	Steve Wonderley welcomed everyone to the meeting. Apologies had been received from John McMorran and Jonathan Hedges as well as Euan Fraser and Ken Hardie of Falck Renewables.	
2	MINUTES OF MEETING 18 AUGUST 2011	
	Steve Wonderley asked for any comments concerning the minute. The secretary pointed out that the discussion and outcome of Application ref:2011/12/015 had been omitted from the minute and then circulated an amendment. The minute was then approved as an accurate record having been proposed by Campbell Port and seconded by Iain Miller.	
3	MATTERS ARISING	
	1. <i>OSCR</i> It was decided that a link was to be put from the Kilbraur Wind Farm CBT website to the relevant part of the OSCR website. 2. <i>Minute of variation</i> Campbell Port informed the Trustees that the situation was in hand.	
4	REVIEW OF APPLICATIONS	
4.1	Application reference: 2011/12/018 Submitted by: Golspie Playgroup Amount requested: £434.95 Steve Wonderley gave a brief description of the application: Golspie Playgroup provide pre-school education and require funding for an outdoor storage box. Following discussion it was proposed that a donation of £434.95 be made. The proposal was supported unanimously.	

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4.2	<p>Application reference: 2011/12/019 Submitted by: Golspie Your Future Amount requested: £3,993.60</p> <p>Trustees Campbell Port and Iain Miller declared an interest as both were committee members of “Golspie Your Future”.</p> <p>Steve Wonderley gave a brief summary of the application: “Golspie Your Future” are involved in the conservation and improvement of the environment of Golspie for the benefit of the local community. They now require funding for the upgrading of the village clock in the centre of Main Street.</p> <p>Steve started the discussion by noting that only one estimate had been supplied due to the specialised nature of the work required. Following further discussion it was proposed that 50% of the amount requested plus VAT be awarded i.e. £1,996. The proposal was supported by a majority ie those eligible to vote. The Trustees advised the secretary that in the outcome letter to “Golspie Your Future” the organisation should be asked to keep the Trustees up-to-date with the situation regarding the remaining funding for the project. They would also be reminded that in accordance with the “Guidelines and Notes for Applicants” they need to be in a position to spend the grant within one year.</p> <p>At this point the Trustees also stated that on all outcome letters where an award had been made the applicant must be reminded of the 12 month rule for the take up of the grant.</p>	
4.3	<p>Application reference: 2011/12/020 Submitted by: Golspie Tower Playpark Association Amount requested: £22,802.40</p> <p>Steve Wonderley gave a brief summary of the application: Golspie Tower Playpark Association aims to raise money to facilitate healthy outdoor play, exercise and social interaction for the children of Golspie. They now require funding to purchase play equipment.</p> <p>Steve started the discussion by commenting on how this would be a great asset to the community.</p> <p>Following further discussion it was proposed that 75% of the amount requested i.e £17,101.80 be awarded with payment deferred until Feb/Mar 2012. The proposal was supported unanimously.</p>	

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4.4	<p>Application reference: 2011/12/21 Submitted by: Children Helping other Children (CHOC) Amount requested: £903.85</p> <p>Steve Wonderley gave a brief summary of the application: CHOC is a group of young people who have a disability or who struggle in social situations. The aim is to help them with life and social skills through, for example, sport, craft and baking. They now require funding to purchase sport equipment and fuel.</p> <p>After discussion it was proposed that a discretionary grant of £403.85 be awarded for footballs, shinty balls, kit bag and shinty sticks. The proposal was supported unanimously. A cheque would be forwarded to CHOC in due course by the Treasurer.</p>	
4.5	<p>Application reference: 2011/12/022 Submitted by: East Sutherland Wheelers Amount requested: £5,129</p> <p>It was noted that East Sutherland Wheelers had previously made an application (ref: 2010/11/034) which had been successful with an award of £3,020 being made.</p> <p>Steve Wonderley gave a brief description of the application: East Sutherland Wheelers is a cycling club based in Golspie. The club was formed to provide a framework of support to the growing number of cyclists from all cycling disciplines in East Sutherland. They now require funding to purchase specialised bikes suitable for young riders.</p> <p>After discussion it was proposed that the application be rejected. The application was rejected unanimously. However, the Trustees emphasised that the organisation should be encouraged to submit an application in 2012.</p>	
4.6	<p>Application reference: 2011/12/023 Submitted by: GS Junior FC Amount requested: £3,630</p> <p>Steve Wonderley gave a brief summary of the application: GS Junior FC was established in May 2011 to create a safe environment for young people in Golspie to play and enjoy the game of football. They now need funding to purchase equipment to meet their objectives. It was noted that there was no match funding.</p> <p>It was proposed that £790 be awarded specifically for the first four items requested i.e strips, training clothing, water bottles and carriers as well as speed ladders.</p>	

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	The proposal was supported unanimously.	
4.7	<p>Application reference: 2011/12/024 Submitted by: Loch Brora Angling Club Amount requested: £6,579.60</p> <p>Trustees Iain Miller and Campbell Port declared an interest as both were members of the club.</p> <p>It was noted that Loch Brora Angling Club had previously made an application (ref: 2010/11/012). This had been successful with an award of £1,700 being made towards trailers.</p> <p>Steve Wonderley gave a brief summary of the application: The fishing club, based in Brora, was formed in 1966 and would like to assure its continuity by encouraging the younger generation to participate. Visitors to the area are able to use the boats depending on their availability. The club now requires funding to renovate a building to use as a secure boat and gear store.</p> <p>After discussion it was proposed that £4,000 should be awarded and paid on production of receipted invoices. The proposal was supported unanimously by those eligible to vote. The secretary was requested to mention in the outcome letter if the club could wait until March 2012 for payment.</p>	
4.8	<p>Application reference: 2011/12/025 Submitted by: Brora Bowling and Tennis Club Amount requested: £600</p> <p>Steve Wonderley gave a brief summary of the application: Brora Bowling and Tennis Club provide a bowling green and tennis courts for both the community and visitors. They now wish to purchase a tungsten tipped vetri-cutter to improve the playing surface of the bowling green.</p> <p>It was noted that funding for the requested item was also coming from another source. It was proposed that £600 be awarded. The proposal was supported unanimously.</p>	
4.9	<p>Application reference: 2011/12/26 Submitted by: Voluntary Groups East Sutherland (VG-ES) Amount requested: £900</p> <p>Steve Wonderley gave a brief summary of the application: VG-ES is a Council for Voluntary Service (CVS) It aims, for the public benefit, to</p>	

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	<p>provide practical and advisory service support to the voluntary (third) sector and voluntary effort in East Sutherland. They now wish to secure funds to provide training for their new Chief Officer.</p> <p>After discussion it was proposed that the application be rejected. The application was rejected unanimously.</p>	
4.10	<p>Application reference: 2011/12/027 Submitted by: Brora Youth Development Initiative Amount requested: £18,345</p> <p>It was noted that the Brora Youth Development Initiative had made a previous application (ref: 2010/11/010). An award had been made subject to conditions but had been timed out due to the 12 month rule.</p> <p>Steve Wonderley gave a brief summary of the application: Brora Rangers Youth Initiative is associated with Brora Rangers Football Club and aims to support the development of grassroots football for young people from 11-17 years of age. They now require funding for an all weather pitch.</p> <p>Steve Wonderley began the discussion by giving his support to the project. Campbell Port commented on how the project had grown to a major scheme involving an award from Sports Scotland.</p> <p>During further discussion the status of whether the Brora Youth Development Initiative was a company or not was deliberated on.</p> <p>It was proposed that an award of £18,350 (inclusive of any VAT which may be applicable to the project) should be made subject to the following conditions:</p> <ul style="list-style-type: none"> I) that up-to-date financial information be supplied ie a copy of the most recent accounts or statement of income and expenditure. These must be audited or signed as approved by the chair or other senior officer holder. A recent bank statement would also be welcome. II) that a constitution or set of rules, dated and signed as “adopted” by the chair or other senior office holder on behalf of the group be supplied. iii) that Brora Rangers Youth Development Initiative contact Sports Scotland to ask if they could confirm to the Trustees, in writing, that the conditions outlined in paragraphs 10 and 11 of their letter to the Brora Rangers Youth Development Initiative have been met. <p>The proposal was approved.</p> <p>The award would be paid out against receipted invoices and for the</p>	

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	purposes of the Trust photocopies would be sufficient. Depending on the timing of any claim, it was requested that the payment of the award be deferred until late February/March 2012.	
5	TREASURER'S REPORT	
	<p>The Treasurer, Ronnie Sim, had given his report as a continuation of "matters arising". Ronnie had circulated comprehensive information to the meeting. This included details on awards not yet claimed, the benefits received from Falck Renewables and debits to the Trust's bank account.</p> <p>The Treasurer also pointed out that the next payments to the Trust could be expected in February and March 2012.</p>	
6	SETTING OF DATE FOR PUBLIC MEETING	
	It was decided that information relating to the Trust be disseminated through the respective community councils and that the accounts of the Trust would be distributed at the each of the next community council meetings.	
7	CORRESPONDENCE IN	
	The Trustees were informed of the correspondence which had been received since the last meeting of the Trustees. Steve Wonderley offered to give further consideration to two of the letters received.	
8	CLOSING DATE FOR NEXT ROUND OF APPLICATIONS	
	The closing date for the next round of applications was confirmed as the 29 February 2012.	
9	AOCB	
	<p>i) Advert in Northern Times It was agreed that one advert should be placed one month before the closing date for applications to the Trust.</p>	
	AGENDA ITEMS FOR NEXT MEETING	
	DATE FOR NEXT MEETING	
	TBC	
	There being no further business the meeting closed.	