

MINUTE 10 SEPTEMBER 2013

**Minute of meeting of Kilbraur Wind Farm Community Benefit Trust
held on Tuesday 10 September 2013
in The Heritage Centre, Golspie at 7.30pm**

PRESENT	Iain Miller (Chair), Ronnie Sim (Treasurer), Campbell Port, Jonathan Hedges, Bob Meeres, Linda Robichaud (Secretary)
APOLOGIES	
OBSERVERS	None

ITEM		ACTION
1	WELCOME AND APOLOGIES Iain Miller welcomed everyone to the meeting.	
2	MINUTES OF MEETING 20 JUNE 2013 Iain Miller asked for any comments concerning the minute. No comments were forthcoming. The minute was then approved as an accurate record having been proposed by Jonathan Hedges and seconded by Campbell Port.	
3	TREASURER'S REPORT The Treasurer, Ronnie Sim, presented a handout outlining the current financial position of the Trust and then went on to fully update the Trustees on the current financial position of the Trust.	
4	Application reference: 2012/13/020 Submitted by: North of Scotland Kart Club Amount requested: £12,000 It was noted that previous applications had been made by the club. Application ref: 2010/11/020 for which further information had been requested by trustees but had not been forthcoming. therefore no award had been made. Application ref: 2012/13/001 which had been successful. Application ref: 2012/13/015 which was for an ambulance and was unsuccessful. Application reference: 2012/13/023 for which an award of £1,148, specifically for the purchase of helmets, had been made. Iain Miller gave a brief description of the application: the North of Scotland Kart Club was the most northerly kart circuit in the UK. The club hosts race meetings and introduces children to the sport of karting. The club now wish	

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	<p>help with the cost of the repair work that was carried out after the severe storm in December 2012.</p> <p>Following discussion it was decided that the club should be written to in order to find out the excess on the club's insurance policy. The response would then be considered at the next meeting of the Trustees.</p>	
5	Correspondence in	
5.1	<p>A request had been made by a member of the Rogart community as to the split of funds from the Trust between the three parishes of Rogart, Golspie and Brora. Following discussion it was decided that the most accurate and efficient way of providing this information would be to supply the complete sets of accounts which were available to date. These would be forwarded by the Treasurer to Trustee Jonathan Hedges in the first instance who would then pass them to Rogart Community Council. A letter was to be written by the secretary to inform the Rogart resident that this was the process and that if they had any forthcoming questions then the Rogart Trustees would be delighted to respond.</p>	
5.2	<p>A letter had been received from Rogart-in-Bloom regarding a request relating to a water bowser. After discussion it was decided that a letter should be written by the secretary which would include a comment on the hard work of Rogart-in-Bloom.</p>	
6	AOCB	
6.1	Request for award for continuing education	
	<p>Iain Miller informed the Trustees that a 21 year-old resident from Golspie had been in contact with him regarding the possibility of the Trust providing an award towards his Forest Machine Operator's training. Following discussion it was decided that that £500 was to be awarded and that the following process was to be put in place in this instance:</p> <ul style="list-style-type: none"> i) A copy of the student's acceptance letter to the course to be sent to the Trust Secretary ii) A copy of the invoice for the assessment of the course to be sent to the Trust Secretary iii) On receipt of the above items a cheque would be made payable to the course provider and sent by the Trust Secretary to the course provider iv) A receipt of payment would be required for accounting purposes 	
6.2	School Leavers' Grant for Continuing Studies	
	<p>Iain Miller pointed out that the general issue of assisting school leavers had been something that the Trustees had been considering.</p>	

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	<p>Following discussion it was decided that a pilot should be put in place to assist school leavers with any continuing studies which they may be embarking on. It was decided that the way forward would be to put together an application form asking the school leaver:</p> <ul style="list-style-type: none"> i) where they would be studying and for them to supply a letter of acceptance to the course to the Trust. ii) if they were resident in either Rogart, Brora or Golspie as residency in one of these parishes would be a prerequisite for the grant. iii) what they intended to use the grant for <p>The grants would be one-offs and would be up to £500 in value. It was decided that the secretary would put together a draft application form which would be distributed to the Trustees for comment.</p> <p>The approved application form would then be uploaded to the Trust's website where it could be accessed by applicants.</p> <p>The grant would be advertised, in the first instance, through the three community councils of Rogart, Golspie and Brora.</p> <p>It was envisaged that if the grants became a fixture following a successful pilot, then the headmasters' of the local schools would be approached in order to find out the names of school leavers.</p>	
7.0	Advert in Northern Times	
	The secretary provided information received from the Northern Times regarding the cost advantage of placing a series of adverts over a twelve month period. It was decided that a run of 4 adverts, at the normal size, would be put in place. The first advert would be placed in November 2013.	
8.0	CLOSING DATE FOR NEXT ROUND OF APPLICATIONS	
	The closing date for the next round of applications was confirmed as the 29 th November 2013.	
	DATE FOR NEXT MEETING	
	It was agreed that the next formal meeting of the Trustees would be held on Thursday 9 th January 2014.	
	There being no further business Iain Miller thanked everyone for attending and the meeting closed.	